**Finance Committee**

Finances

 4.1 The finance committee will consist of three (3) members appointed by

 the president.

 4.2 The chairman of the finance committee will be appointed by the

 president and approved by the executive board.

 4.3 Each committee chairman will present by July 1, an annual budget for

the proposed activities of that committee. Cost must be reviewed and accepted by the finance committee for the inclusion in the proposed annual budget.

 4.4 The duties of the finance committee shall be:

 a. to recommend annual dues based upon the fiscal support

 needed to implement the approved chapter objectives and to

 present the recommendation to the Executive Board and the

 general membership for approval at the first business meeting of

 the year.

 b. to develop an annual budget and present it to the Executive

 Board and the general membership for approval at the first

 business meeting of the year.

 c. to supervise expenditures and investments of the chapter funds.

 d. to inform the members that the annual dues and fees must be

 paid to the treasurer by October 31, and if, on November 1, a

 member’s dues remain unpaid, she will be dropped from the

 chapter roll. (Delta Kappa Gamma International Constitution,

 Article IV, F, 1).

 e. to perform other duties determined by the Executive Board.

 f. to complete all forms sent to the chapter regarding the work of

 this committee and to return these forms by the stated

 deadline(s) to the person(s) designated to receive them.

 g. to prepare for the required annual audit of the chapter

treasurer’s financial records. The audit committee will be appointed by the Executive Board.

Source: Chapter Standing Rules

This Page Last updated February, 2018