Communications Committee

The Communications Committee will consist of the chapter’s newsletter editor, webmaster, and others who “plan and disseminate information that portrays the goals and program of the society.” The committee “send[s] news of chapter programs and projects to state editor and local news media [and uses] electronic media to keep members informed of society business.”\*

The Website Committee which is a subset of the Communications Committee will consist of a webmaster and photographer. The Committee will:

* maintain and develop the chapter website in accordance with DKG Form 72a, *Standards for Website Compliance*.
* develop the website in compliance with U. S. copyright laws.
* apply for website recertification every two years.
* be responsible for getting release forms signed by chapter members and guests whose pictures will be uploaded onto the chapter’s website.
* hold all signed release forms on file.
* digitally archive historic chapter documents, newsletters, and photographs on the website (the minutes of chapter meetings will not be uploaded onto the chapter website).
* Notify chapter members by e-mail or during chapter meetings about current or updated information that has been added to the chapter’s website.

\*Source: Omicron Chapter Standing Rules

This page last updated February, 2018

**Added May: 2023**:

Goals:

1. Send photos to Carroll County Times as well as the DKG Maryland newsletter and Website.
2. When appropriate, write articles with details
3. Names, names, names! Include as many members as possible in publicity
4. Publish newsletter regularly and in a timely manner. Include important info & dates to keep members informed.
5. Send email messages with pertinent information about activities members’ concerns as well as accomplishments.